

BOARD OF COUNTY COMMISSIONER'S

MINUTES

MAY 4, 2015

Harold Haralson led in Prayer and Pledge of Allegiance

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 4th day of May 2015 in the meeting Room 200 of the Cleveland County Office Building by Chairman Darry Stacy. Tammy Belinson, County Clerk/Secretary, called rolled and those present were:

Darry Stacy, Chairman
Rod Cleveland, Vice-Chairman
Harold Haralson, Member
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Heather Darby, Linda Atkins, Melinda Duke, Susan Reese, Valerie Mattheus, Gayla Sukenis, Jacob McHughes, George Mauldin, Brian Jenkins, Shelley Taylor, Christine Cartmell, Buzz McDonald, Bruce Hulsey, Allen Tittle, Pud Wood, Bryan Gann, Kristy Wilson, John Roberts and Earl Cox.

After the reading of the minutes of the Regular Meeting of April 27, 2015 and there being no additions or corrections, Rod Cleveland moved that the minutes be **approved**. Harold Haralson seconded the motion.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

A. Bid Openings:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Harold Haralson, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date for **BID#COM-1711** – The Demolition of the Cleveland County Detention Center located at 203 S. Jones.
The bids each accompanied by properly executed non-collusion form are as follows:

CLEVELAND COUNTY BID SUMMARY

List of Individual Bidders						
	K&M Wrecking LLC	Midwest Wrecking	RTS Shearing LLC	M&M Wrecking	DT Specialized Services Inc.	
BID: #COM-1711						
DEPT: COMMISSIONER'S						
DATE OPENED: 4-27-15						
	1	2	3	4	5	
List of Individual Items						Awarded To:
The Demolition of the Cleveland County Detention Center located at 203 S. Jones. Norman, OK						Tabled on 5-4-15
Attended Mandatory Pre-Bid Meeting:	YES	YES	YES	YES	YES	
Approximate Starting Date:	May 25, 2015	7/1/2015	May 26, 2015	TBD by County	June 15th, 2015	
Approximate Ending Date:	Sept. 1, 2015	10/1/2015	120 days	Approx. 90 days	August 14th, 2015	
BID TOTAL:	\$399,710.00	\$197,240.00	\$748,350.00	\$294,496.00	\$398,472.00	
Exceptions:	None	None	None	Removal of Asbestos if present	_____	
Contact Information:						
Contact Person:	Bruce Hulsey	Bryan Gann	Allen Tittle or Pam Szarkowski	Michael King	Lora Lockhart	
Title:	Vice President	Project Estimator	Area Representative	Estimator	Estimator	
Address:	PO Box 891920 OKC, OK 73189-1920	PO Box 14668 OKC, OK 73113	PO Box 1177 Jamestown, ND 58402	860 S County Line Road Blanchard, OK 73010	PO Box 610 Catoosa, OK 74015	
Telephone Number:	405-691-5100	405-478-8833	701-252-8608	405-392-4362	918-379-0966	
Fax Number:	405-691-5996	405-478-0901	701-252-1809	405-392-3362	918-949-4219	
NON-COLLUSION AFFIDAVIT:	YES	YES	YES	YES	YES	

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

- Upon the recommendation of Assistant Purchasing Agent Susan Reese, Darry Stacy moved, seconded by Harold Haralson, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date for **BID#HWY-1713** – Three Month (3) Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners. The bid term will be from June 7, 2015 through September 6, 2015.

The bids each accompanied by properly executed non-collusion form are as follows:

CLEVELAND COUNTY BID SUMMARY					
County Bid #HWY-1713 Road Oils, Emulsions & Sealants					
Bid term is from June 7, 2015 thru September 6, 2015					
List of Individual Bidders					
	Vance Brothers	Silverstar Construction Co, Inc. - Paving Materials	Ergon Asphalt & Emulsions, Inc.	Asphalt & Fuel Supply	
BID: #HWY-1713	1	2	3	4	
DEPT: Commissioner's					
DATE OPENED: 5-4-15					
Three month (3) Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners					Awarded To: Tabled on 5/4/2015
The bid term will be from June 7, 2015 through September 6, 2015					
Contact Person:	Greg Fuller	Craig Parker	Johnny Roe	Luke Galan	
Title:			Area Sales Manager	Sales	
Address:	9306 E. 11th St. S. Ste A Tulsa, OK 74112	2401 S. Broadway Moore, OK 73160	9301 SW Koch St. Lawton, OK 73505	4200 E. Skelly Dr Ste 600 Tulsa, OK 74135	
Telephone Number:	877-588-2533	405-793-1725	405-595-9073	918-488-1339	
Fax Number:	918-838-0139	405-793-9989	580-536-0684	918-523-7089	
Cell Number:					
E-Mail:	gfuller@vancebrothers.com	recept@silverstarconst.com	johnny.roe@ergon.com	luke@asphalt-fuelsupply.com	
NON-COLLISION AFFIDAVIT:	YES	YES	YES	YES	

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

3. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Rod Cleveland, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date for **BID#COM2-1714** – Electrical Services and complete installation to hook up a Generator for the District #2 Warehouse.

The bids each accompanied by properly executed non-collusion form are as follows:

CLEVELAND COUNTY BID SUMMARY			
	Deep Lake Construction, LLC	Libra Electric Company	
BID: #COM2-1714			
DEPT: District #2 Commissioner			
DATE OPENED: 5-4-15	1	2	Awarded To:
			Tabled on 5-4-15
List of Individual Items			
Electrical Services and complete installation to hook up a Generator for the District #2 Warehouse.			
Was an on-site inspection made? Yes/No	Yes	Yes	
BID PRICE:	\$76,117.00	\$73,900.00	
Approximate Starting Date:	6/1/2015	6/15/2015	
Approximate Ending Date:	6/30/2015	8/1/2015	
Vendor Statement:		As noted on attached proposal.	
		Proposal incorporates the following:	
		*Electrical as detailed on plan pages E1.0, E1.1, E1.2.	
		*All work will be performed to the standards and codes set forth by the National Electric Code (NEC)	
		The following is not included in this quotation:	
		*Haul off of excess dirt.	
		*Staking and survey	
		*Rock trenching (if encountered)	
		*Repair/replacement of the existing OEC conduits if they are found to be in a non reusable condition as shown on the prints.	
		*Sales tax	

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.

4. Upon the recommendation of Assistant Purchasing Agent Susan Reese, Darry Stacy moved, seconded by Harold Haralson, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date for **BID#COM3-1715** – Purchase and Delivery of one (1) or more, 2013 or newer, Smart Remote-Controlled Vibratory Trench Roller with 125 or less hours of usage for District #3 County Commissioner.

The bids each accompanied by properly executed non-collusion form are as follows:

CLEVELAND COUNTY BID SUMMARY						
List of Individual Bidders						
	Warren Cat	CL Boyd	OCT Equipment, LLC.	Kirby-Smith Machinery, Inc.	Van Keppel Construction Equipment	
BID: #COM3-1715						
DEPT: District #3						
DATE OPENED: 5-4-15						
	1	2	3	4	5	
List of Individual Items						Awarded To:
The Purchase & Delivery of one (1) or more, 2013 or newer, Smart Remote-controlled Vibratory Trench Roller with 125 hours or less of usage for District #3 Cleveland County Commissioner.						Tabled on 5-4-15
MAKE:	Wacker	Atlas Copco	NO BID	BOMAG	NO BID	
MODEL:	RTx-SC2	LP8504		BMP8500		
YEAR:	2013	2015		2013		
HOURS:	78	NEW		354		
CONDITION:	Excellent	Brand New		GOOD		
WARRANTY:	30 day full machine warranty, work to be done at dealership	1 YEAR OR 1500 HOUR MANUFACTURER S WARRANTY		ALL WARRANTY HAS EXPIRED ON THIS MACHINE		
CAN BE DELIVERED BY:	immediately from stock			immediately		
BID PRICE:	\$21,000.00	\$34,850.00		\$24,500.00		
Exceptions:	gradeability without vibration 50%			AS SHOWN IN SPECIFICATIONS		
	gradeability with vibration 45%					
Name:	Buzz McDonald	John Stotts		Pud Wood		
Title:	Government Sales Representative	Sales Advisor		Gov. Sales		
Address:	PO Box 270720 Oklahoma City, OK 73127	4220 West Reno Ave. Oklahoma City, OK 73107		6715 W. Reno OKC, OK 73127		
Telephone:	405-246-6072	405-945-8517		405-650-8506		
Fax:	405-563-9412	405-945-8570		405-787-5973		
NON-COLLUSION AFFIDAVIT:	YES	YES		YES		

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

B. Old Business:

1. Upon the recommendation of Assistant Purchasing Agent Susan Reese, Darry Stacy moved, seconded by Rod Cleveland, to **award** as per bid summary to multiple vendors and where low bidder is not awarded there is an explanation for **BID#HWY-1712** – Four (4) month Non-Encumbered Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners. The bid term will be May 22, 2015 through September 21, 2015.
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

C. Items of Business:

1. Harold Haralson moved, seconded by Rod Cleveland, to **approve** the **Lease** between the Board of County Commissioners of Cleveland County and the Cleveland County Public Facilities Authority for 2126 sq. ft. of space leased at 1650 W. Tecumseh Road, Norman OK to provide Juvenile Court Space for the fiscal year 2015-2016 in the amount of \$404.30 per month.
The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.
2. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the **Standard Service Contract** between the Board of Cleveland County Commissioners on behalf of Cleveland County District #2 and ImageNet service on a Samsung 8640 copier to include parts, labor and toner for the period May 1, 2015 through June 30, 2015 and is renewable for an additional fiscal year. Black and White copies will be billed monthly at \$.0195 per print and Color copies will be billed at \$.0800 per print.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.
3. Harold Haralson moved, seconded by Rod Cleveland, to **approve** the **Application** for Funds in the amount of \$17,000.00 from CED #5 for purchase of (2) Snow Plows for Cleveland County District #3.
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.
4. Rod Cleveland moved, seconded by Harold Haralson, to **approve** the **FY2016 Detention Transportation Agreement** between Board of Cleveland County Commissioners and Office of Juvenile Affairs for Alternative to Detention Transportation for the period July 1, 2015 through June 30, 2016.
The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

5. Harold Haralson moved, seconded by Rod Cleveland, to **approve** the **Acceptance of Claim** by Randall Bridges for damages to his motorcycle while parked at Cleveland County District #3.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

6. Rod Cleveland moved, seconded by Harold Haralson, to **approve** the **Resolution** for Disposing of Unit #D348-116, 5 Ton Cargo Flatbed Trailer to be declared surplus for sale at the May 15, 2015 County Auction from Cleveland County District #1.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

7. Harold Haralson moved, seconded by Rod Cleveland, to **approve** the **Resolution** for Disposing of Unit #B214-0013, Lathem Time Clock SN/E031462 to be declared surplus and junked from the Cleveland County Sheriff’s Department.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

8. Rod Cleveland moved, seconded by Harold Haralson, to **approve** the following **Blanket Purchase Orders** submitted for the following Departments:

District #3

15-4890-T2A	Noble Farm & Bldg. Supply	\$ 500.00
15-4894-T2A	UniFirst	\$ 750.00

Health Dept.

15-4877-MD2	Lowe’s Companies, Inc.	\$ 400.00
15-4896-MD2	Copelin’s Office Center	\$ 2,000.00

Human Resources

15-4930-PR2	Copelin’s Office Center	\$ 500.00
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Sheriff’s Office

15-4914-CFBJ2	Aramark Correctional Services	\$ 48,000.00
15-4922-CFB2	Federal Express Corp.	\$ 100.00
15-4923-CFBJ2	Elite Equipment Co, Inc.	\$ 400.00
15-4924-CFB2	Don’s Mobil Lock Shop, Inc.	\$ 200.00
15-4925-CFBJ2	Don’s Mobil Lock Shop, Inc.	\$ 200.00
15-4926-CFBJ2	Animal Emergency Center	\$ 400.00
15-4927-CFBJ2	Locke Supply Co.	\$ 100.00
15-4928-CFB2	The PERCS Index, Inc.	\$ 300.00
15-4929-CFBJ2	Paradise Equipment Services	\$ 200.00

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

9. Harold Haralson moved, seconded by Rod Cleveland, to **approve** the following **Certificate of Requesting Officers** on Blanket Purchase Order Numbers:

FY 14/15

General:

15-0093-B2A 15-0115-CCJC2 15-1186-PR2 15-3537-CCJC2
15-3686-SA2

Highway:

15-0190-T2A 15-1891-T2A 15-1993-T2A 15-2242-T2A
15-2738-T2A 15-3592-T2A

Health:

15-0323-MD2 15-3276-MD2

Fair Board:

15-3369-FF2

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

10. Rod Cleveland moved, seconded by Harold Haralson, to **approve** the following **Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay** from:

FY 14/15

a. General Fund	\$ 125,369.08
b. Highway Fund	\$ 29,401.19
c. Health Fund	\$ 14,885.75
d. Sheriff Mobile Command Fund	\$ 108.37
e. Sheriff Property Forfeiture Fund	\$ 3,548.75
f. Assessor Revolving Fund	\$ 985.00
g. STOP Violence Against Women Fund	\$ 2,533.50
h. Fair Board Fund	\$ 523.35

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

D. There was no new business to come before the Board for discussion.

E. The **Commissioner’s** discussed that there is a strategic plan for the perceived future of Cleveland County in some areas and discussions will continue to develop a strategic plan that serves the needs of the county.

F. There were no **comments** made by the **Public**.

- G.** Harold Haralson moved, seconded by Rod Cleveland, to go into **Executive Session** for the purpose of discussing the following: Pursuant to 25 O.S. 2001 307.B.3, Discussion the purchase or appraisal of real property.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.

Motion carried.

- H.** Following a brief discussion, Darry Stacy moved, seconded by Harold Haralson, to **amend** his motion to go into **Executive Session** at 1:16 pm for the purpose of discussing the following: Pursuant to 25 O.S. 2001 307.B.3, Discussion the **purchase or appraisal of real property**; and Executive Session for the purpose of discussing the following: Pursuant to 25 O.S. 2001 307 B.1, Discussion with Counsel **regarding employment of GIS personnel**.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.

Motion carried.

- I.** At approximately 2:10 pm, Harold Haralson moved, seconded by Rod Cleveland, to come out of the **Executive Session** into open session.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.

Motion carried.

- J.** Chairman Darry Stacy said that during the period of **Executive Session** no decisions were made and no votes were taken while discussing the purchase or appraisal of real property Pursuant to 25 O.S. 2001 307.B.3; and regarding employment of GIS personnel, Pursuant to 25 O.S. 2001 307 B.1.

Rod Cleveland moved, seconded by Harold Haralson, to **grant** Chairman Darry Stacy **authority** to take all necessary action on purchase or appraisal of real property as discussed in executive session.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

Chairman Darry Stacy said that **no action** is required on the employment of **GIS personnel**, Pursuant to 25 O.S. 2001 307 B.1.

- K.** There being no further business to come before the Board, Rod Cleveland moved that the meeting be **adjourned** at 2:13 pm. Harold Haralson seconded the motion.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.

Motion carried.